

**Format of letter to be provided by Organization to NSDL in case the Digital Signature Certificate (DSC) is to be changed along with the Authority letter (to be printed on letter head of entity)**

Date:

National Securities Depository Limited  
Times Tower, 1st Floor,  
Kamala Mills Compound,  
Senapati Bapat Marg,  
Lower Parel  
Mumbai – 400 013

**To whomsoever it may concern**  
(Online upload of e-TDS/AIR)

- Organization name \_\_\_\_\_
- TAN \_\_\_\_\_

Details of User ID (s) and DSC to be changed:

User ID (s) *		
DSC Details	New DSC Details	Existing DSC Details
Name of DSC Holder		
DSC Issuing Authority		
DSC Serial Number		
Class of DSC		

\* In case there are different DSCs for different User ID (s), then above mentioned details need to be provided for all User ID (s) separately.

**Signature of the authorized signatory**

**Name of the authorized signatory**

**Designation of the authorized signatory**